



THE BARNES FOUNDATION

Internships

We offer summer internships in a variety of departments for undergraduate and graduate students as well as recent high school and college graduates. Our interns work with experts in their fields, gain valuable job experience, and engage in meaningful work.

Application Deadline: February 1st

All internships at the Barnes Foundation are paid.

Undergraduate students receive \$12.75 per hour.

Graduate students receive \$15.75 per hour.

Interns may contribute in the following areas:

- Archives
- Collections and Exhibitions Research
- Collections Registration
- Community Engagement and Family Programs
- Conservation
- Development
- Editorial and Publications
- Education- Adult Education
- Education- School Programs
- Evaluation and Impact
- Finance
- Human Resources
- Marketing and Membership
- Public Programs
- Public Relations

The Barnes is committed to increasing the diversity of our internship cohort and encourage applications from those who are members of groups currently and historically underrepresented in museum staff. We strongly encourage students who identify as Black or African American, Hispanic or Latinx, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, or two or more races, LGBTQIA+, individuals with disabilities, and/or those who are first-generation college students.

Summer 2024 Internship Program:

- The summer 2024 program runs from Monday, June 3rd- Friday, August 9th.
- Interns work 20-24 hours per week or 2-3 days per week.
- Interns must attend enrichment activities every Friday during the program.

Apply online at:

<https://www.barnesfoundation.org/about/careers-and-volunteering>

A complete application includes:

Application Form

Cover Letter

Resume

One Letter of Recommendation*

*Letters of recommendation may be also be emailed in doc or pdf format to internship@barnesfoundation.org.

Notification:

If you are selected to move forward with the application process, a Barnes staff member will contact you for an interview. We let all applicants know the final status of their applications about eight weeks after the application deadline.

COVID-19:

Successful applicants for in-person internships with the Barnes Foundation must be fully vaccinated against COVID-19 by the date of hire as a condition of employment, subject to requests for accommodation.

Contact us at internship@barnesfoundation.org.